

**TENTATIVE AGENDA
RECORDS MANAGEMENT COUNCIL MEETING
DECEMBER 5-7, 2000**

TUESDAY, DECEMBER 5 (Joint Meeting of EM RM Committee and RM Council)

- 8:30 Welcome/Introductions
 Brief discussion on objectives of the meeting.
- 9:00 Short discussion on storage capabilities at:
 Carlsbad (Meg Milligan)
 Oak Ridge (Cathy Marciante)
 Idaho (Cheryl Arrington-Kincaid)
- 9:30 Opinions/concerns on Central Storage
 EM
 EH
 DP
 Operations Offices
 Field Offices
- 11:30 – 1:00 Lunch
- 1:00 Resume Storage Meeting
4:00 Questions/clarifications by EM RM Committee members
4:30 Recap
5:00 Close

WEDNESDAY, DECEMBER 6 (EM RM Committee/Council will meet separately.)

- 8:30 Roadmap Meeting

 Identify outstanding assignments and reassign new due dates and/or leads.
 Identify priorities for FY 2001.
- 11:30 – 1:00 Lunch
- 1:00 Council Meeting

 Update from HQ (E-mail pilot, RM Website, RM Order, Tobacco Litigation, R&D Survey, etc.)
 HQ/Field Liaisons: Site Reassignments
 Conference Status: WIPP
 Generic Schedule Requirements
 UNLV/Medical Records Project: NV
 NNSA Activities: NV
 Identification/Electronic Transmittal of STI: OSTI
 Closed-site/projects Database: OSTI
- 4:00 Recap (for members of the EM RM Committee)
5:00 Close

THURSDAY, DECEMBER 7 (Joint meeting of EM RM Committee and Council)

- 8:30 Present Decision on Central Storage (by the EM RM Committee)

Questions/Concerns

Outline Next Steps

11:30-1:00 Lunch

1:00 Resume Council Meeting

4:00 Recap

4:30 Close Meeting